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**CABLE COMMITTEE Meeting**  
**Th., 7/6/06**

In attendance: Donna Osborne, Will Ottery, Steve Flanders, Paul Hague, Brad Macauley, Matt Esenwine, Craig Fuhrman.

Meeting called to order at 7:00pm.

New keys for the B.O.S. conference room and studio were distributed to committee members. All members signed the new town ethics form.

The new Character Generator (CG) was discussed: it was installed and up & running last week; there were some problems in getting it to work, so Ottery said Integrisys was contacted and a brief training session was held the night of 6/30. Ottery said the Integrisys rep could not answer certain questions, and he was still waiting for answers. More training on the CG was recommended by Hague and Esenwine, both of whom wanted Integrisys to provide more training at no cost because of what they believed was inferior service on the part of Integrisys. The committee also discussed how to make the CG fonts more readable to viewers.

Integrisys had received the first cable upgrade bid payment just last week, so the committee is awaiting the arrival & installation of the new equipment.

Ottery asked new town administrator Dave \_\_\_\_\_, who was walking past the conference room, to introduce himself to the committee.

The Capital Improvement Plan (CIP) was discussed. No progress has yet been made in determining what items should be part of it; it was generally agreed upon that once the new upgrade equipment is installed the committee should examine what items would warrant inclusion in the committee's CIP, such as new studio equipment or a mobile vehicle.

Hague commented on a veteran's program he edited; he would like to re-edit it and broadcast it.

Fuhrman suggested putting a program schedule in place, so viewers will know what is on and when.

Esenwine suggested looking into the possibility of digital storage and playback of programs, to avoid using tapes and DVDs; he felt that even nowadays, commercial radio and TV stations are using digital storage, and yet the committee's new upgrade does not account for this relatively new technology.

It was decided that the Patriotic celebration will be videotaped; Hague will shoot the parade while Esenwine will take over afterwards and shoot the following activities.